

**WAIT 5 WORKING DAYS AFTER RECEIVING CITATION BEFORE CONTACTING COURT**

Court hours are: Monday through Friday, 8:00 a.m. – 5:00 p.m.

JUSTICE OF THE PEACE CLAY HOUDASHELL  
RANDALL COUNTY ANNEX  
4320 S WESTERN, SUITE 102  
AMARILLO, TX 79109  
(806)468-5658; FAX (806)468-5661  
e-mail: jp4@randallcounty.com

1. This information is being furnished as a courtesy to you by the Justice Courts, Precinct 1&4 of Randall County, Texas, to assist you in making disposition of the charge or charges filed against you.
2. IF YOU WISH TO ENTER A PLEA OF GUILTY OR NOLO CONTENDERE, please indicate below in the proper space provided. A plea of NOLO CONTENDERE means that you do not contest the state’s charge(s) against you. The fine of a NOLO plea is the same as that for a plea of Guilty. Either plea indicates that you agree to waive appearance before the Court for Trial.
3. You must refer to the schedule shown on the reverse side of this letter to determine the total amount of your fine(s) and costs assessed against you. Submit your payment to the Court designated on your citation by Cashier’s check or Money Order or by Credit Card on our website at randallcounty.org.  
**(PERSONAL CHECKS WILL NOT BE ACCEPTED...DO NOT MAIL CASH)**
4. IF YOU WISH TO ENTER A PLEA **NOT GUILTY** and desire a trial, you must indicate in the space provided below. The Court will then set your case for the next available Docket Call.
5. A parent will need to accompany a minor (16 and under) to Court before a plea can be accepted from the minor with certain traffic, alcohol, school, or tobacco offenses.
6. If you fail to respond to this charge by the appearance date shown on the citation, an additional charge of violation of written promise to appear may be filed against you. Warrants for your arrest may be issued. There are additional fees added to the Court costs and fines, and a hold will be placed on your driver’s license.

Thank you,  
Randall County Justice of the Peace

**PLEA FORM**

1. \_\_\_\_\_ I hereby enter a plea of GUILTY and waive appearance for trial. CASHIER’S CHECK or MONEY ORDER in the amount of the fine(s) is enclosed.
2. \_\_\_\_\_ I hereby enter a plea of NOLO CONTENDERE and waive appearance for trial. CASHIER’S CHECK or MONEY ORDER in the amount of the fine(s) is enclosed.
3. \_\_\_\_\_ I hereby enter a plea of NOT GUILTY and request JURY/NON-JURY TRIAL (please circle one).

**DRIVER SAFETY COURSE**

I HEREBY PLEA NOLO CONTENDRE OR GUILTY, as marked above, to the moving traffic citation, I did have a valid Texas non-commercial Driver License, as well as current insurance listing me as an insured driver, at the time the citation was issued. I request to take the DRIVING SAFETY COURSE to dismiss the charge. I understand I will lose the right to request DSC if I do not provide this written request to the Court ON or BEFORE THE APPEARANCE DATE on my citation, or if I possess a COMMERCIAL DRIVER LICENSE, or if my **SPEED WAS OVER 95 MPH OR MORE THAN 25 MILES OVER THE LIMIT.** I am sending Proof of Liability Insurance, a copy of my Class “C” driver license, and a MONEY ORDER or CASHIER’S CHECK, for \$110.00 with my request as required. I hereby certify that I am not in the process of taking a DSC that is not reflected on my driving record.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS & ZIP CODE \_\_\_\_\_ PHONE # \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

ENCLOSE A COPY OF THE CITATION with your remittance.

AUGUST 12, 2020

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**SPEEDING: BASED ON MILES PER HOUR OVER SPEED LIMIT**

1 - 10 .....	\$182.00;	22 - 29.....	277.00
11 - 15 .....	\$202.00;	30 and Over.....	300.10
16 - 21 .....	\$252.00		

ALL FINES FOR MOVING VIOLATIONS COMMITTED IN **SCHOOL ZONES OR CONSTRUCTION SITES WHERE WORKERS ARE PRESENT** WILL BE DOUBLED.

**NO PERSONAL CHECKS ACCEPTED**

**To Pay by Credit Card**






Go to [www.randallcounty.com](http://www.randallcounty.com)  
Online Services for JP#4  
There will be a fee charged for this service

ALCOHOLIC BEVERAGE VIOLATIONS/MINOR: DUI – MINOR, MINOR IN POSSESSION, MINOR CONSUMING, ATTEMPT TO PURCHASE, PURCHASE OF ALCOHOLIC BEVERAGE BY MINOR, MISREPRESENTATION OF AGE BY MINOR .....	**COURT APPEARANCE REQUIRED
ALCOHOLIC BEVERAGE (OPEN CONTAINER) .....	272.00
DRIVING WHILE LICENSE INVALID.....	567.00
**NO/EXPIRED MOTOR VEHICLE REGISTRATION.....	*202.00
FAILURE TO DRIVE IN SINGLE LANE .....	252.00
**FAILURE TO MAINTAIN FINANCIAL RESPONSIBILITY (LIABILITY INS.) FIRST OFFENSE .....	302.00
**FAILURE TO REPORT CHANGE OF ADDRESS ON DRIVER’S LICENSE.....	*152.00
FAILURE TO SIGNAL LANE CHANGE .....	202.00
FAILURE TO STOP: RED LIGHT.....	202.00
SCHOOL BUS.....	650.00
STOP SIGN.....	202.00
FAILURE TO VACATE LANE CLOSEST TO STOPPED EMERGENCY VEHICLE W/LIGHTS ACTIVATED.....	300.10
FAILURE TO YIELD RIGHT OF WAY .....	202.00
FOLLOWING TOO CLOSELY .....	252.00
ILLEGAL, UNSAFE OR IMPROPER TURN.....	252.00
LITTERING/ILLEGAL DUMPING FROM VEHICLE .....	267.00
NO DRIVER’S LICENSE .....	267.00
DISPLAY EXPIRED DRIVER’S LICENSE.....	267.00
PASSING IN NO PASSING ZONE.....	202.00
PERMIT UNLICENSED PERSON TO DRIVE.....	202.00
SEAT BELT VIOLATION: ADULT.....	150.00
CHILD (SEAT BELT AND SAFETY SEAT) (Now a moving violation) .....	350.00
TOBACCO/E-CIG VIOLATIONS/MINOR.....	**COURT APPEARANCE REQUIRED
WRONG SIDE OF ROAD/WRONG WAY ON ONE WAY .....	252.00
UNSAFE LANE CHANGE.....	202.00
UNSAFE SPEED/FAILURE TO CONTROL SPEED .....	252.00
VIOLATED DRIVER’S LICENSE RESTRICTION .....	202.00

\*FOR DISMISSAL CONSIDERATION OR REDUCTION IN FINE.... (CONTACT THE COURT AS SOON AS POSSIBLE).  
\*\*See astericks in above table.

For any charges or fines not listed above, contact the Court.

**If you believe you are unable to financially fulfill your obligation to the Court for your violation, other options are available. Please contact the Court as soon as possible to discuss these options. An affidavit of inability must be completed and sworn to prior to the scheduling of your hearing with the Judge.**

**The Court is always available to you to discuss fines after a plea of GUILTY or NOLO CONTENDERE, but the Court cannot discuss the case on a plea of NOT GUILTY.**